## **Professional Staff Schedules and Calendars**

The following policies shall govern the time schedules of instructional personnel:

1. The work year for regular, full-time instructional employees employed on a school-year basis shall be <u>155</u> days. <u>145</u> days shall be planned student-teacher contact and instruction days; five days shall be used for district and building orientation, inservice training or curriculum development.

If the Board declares a fiscal emergency during the budget year as allowed by state law, it may alter the work year of all employees.

- 2. Generally, the working day for these employees shall be determined by the school day established for students and by the instruction and activity schedules set up by the principal.
- 3. Reasonable efforts shall be made by the administration to provide a uniform work day for employees where this is practical and consistent with the safe and efficient administration of the schools.

1<sup>st</sup> reading 7-16-2013 Adopted 7-22-2013

- LEGAL REF.: C.R.S. 22-44-115.5 (2)
- CROSS REFS.: DBK\*, Fiscal Emergencies IC/ICA, School Year/School Calendar/Instruction Time