

## Distribution/Posting of Non-curricular Materials

### Approval

Any group, organization, corporation, individual, club, society or association (hereafter referred to as “person” or “persons”) that wishes to distribute or post any non-curricular material in any district school or building or on district property shall submit the material to the superintendent for approval a minimum of 48 hours prior to the proposed distribution or posting. The superintendent or designee may approve distribution or posting in accordance with this regulation and accompanying policy unless it is determined that the material is “unacceptable” as defined in the accompanying policy. The superintendent or designee will explain in writing the reasons the material was determined “unacceptable” under Board policy.

### Appeal

Any person or persons that are denied approval for distribution or posting of noncurricular materials may appeal the decision as follows:

1. Within 10 days after the superintendent’s or designee’s decision, written notice shall be served by the aggrieved party or parties on the superintendent requesting a hearing before the Board.
2. The superintendent shall schedule the hearing on the agenda of the next regularly scheduled Board which generally will be held within 30 days of the filing of a request for a hearing.

After providing the aggrieved party or parties an opportunity to be heard, the Board shall render a decision which shall be final.

### Regulations

1. Place

Distribution or posting of non-curricular materials shall be made at places within the school or on school grounds as designated by the school principal except that in no event shall such materials be distributed in any classroom of any school building. Distribution/posting in district building or on district property shall be as designated by the superintendent.

2. Time

Distribution or posting shall be made one-half hour before school and/or during regularly scheduled lunch periods and/or 15 minutes after the close of

school. Any other times during the school day are considered to be disruptive of normal school activities.

3. Littering

All distributed or posted items discarded on school or in district property shall be removed by the persons distributing such materials.

4. Distributors

Students may not be used as the agents for distribution of materials without the written consent of the student's parent or guardian.

5. Manner

No student shall in any way be compelled or coerced to accept any materials being distributed by any person distributing such materials or by any school official. In the alternative, no school official or student shall interfere with the distribution of approved materials.

Violation of any of these regulations or accompanying policy shall be sufficient cause for denial of the privilege to distribute or post materials at future dates, subject to the ability to appeal as provided above.

1<sup>st</sup> Reading: 5-20-2014

Adopted: 6-10-2014

Revised: 8-8-2023